

Academic Interventionist

General Summary: The Academic Interventionist provides guidance to identified at-risk students in learning the subject matter and skills that will contribute to their development towards earning a high school diploma and being a successful citizen. The Coordinator will work closely with parents, teachers, and administrators through this process.

Duties and Responsibilities:

- Teach students organizational skills and foster independency
- Help students with assignment completion, test preparation and practice presentations/speeches.
- Consult with teachers to determine strategies for academic assistance.
- Maintain updated list of students receiving services.
- Encourage identified at-risk students to set and maintain non-academic goals.
- Attend trainings as assigned.
- Participate in monthly staff meetings.
- Establish communication lines with guardians/parents on student progress
- Set up interventionist meetings with teachers and parents
- Consult with building principal and teachers
- Possible summer school duties
- Other duties as assigned

Knowledge, Skills and Abilities

- 2-4 year degree preferred
- Evidence of adaptability and problem solving.
- Effective oral and written communication skills.
- Evidence of good interpersonal skills with colleagues and parents/students.

Salary/Benefits

- Based on level of experience and educational background